



***GAMERCO WATER AND SANITATION DISTRICT  
THURSDAY JANUARY 23<sup>RD</sup>, 2025 AT 1:00PM  
206 RAY AVE, GAMERCO NEW MEXICO  
SPECIAL MEETING WORKDAY AGENDA***

**Proof of posting: Website, Community Boards located at the Gamerco Water and Sanitation Office and the Gamerco Post Office Community Board.**

**1. Call meeting to order:**

**2. Invocation:**

**3. Director roll call:**

- **Neal Eastridge      President**
- **Jacob Day            Vice President**
- **Antonia Estrada     Director**
- **Mayna Benally       Director**
- **Rosa Garcia          Director**

**4. Employee Handbook.**

**A. Paid Holidays**

**B. PTO**

**5. Policies and Procedures.**

**A. Balances left by renters**

**B. Credit Balances- How much should be held for customers?**

**C. New Tenants**

**D. Security Deposits- How long should they be held?**

**E. Past Due Procedures**

**F. Shut Offs**

**G. How often should deposits be made?**

**H. Work Orders**

**I. How are requirements enforced? Letter regarding animals, Fencing, keeping yard clean.**

**6. Adjournment-**