

# Gamerco Water and Sanitation District

## Minutes

Wednesday, December 8, 2021 at 6:00 p.m.

#3 Tom Komfala Road, Gamerco, N.M.

### 1. Roll Call at 6:00 p.m.

Board President	Kenny Carabajal Sr.	Present
Board Vice President	Salvador Nava	Present
Board Treasury	Open	
District Manager	Open	
Board Member	Open	

### 2. Approval of Agenda

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

### 3. Approval of Minutes from November November 12, 2021

Motioned by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

### 4. Financial Report by Salvador Nava

Salvador reported the balance sheet, operating Budget, maintenance budget, deposits and account balances. He also reported the revenues and expenses, including the net income for Gamerco Water and Sanitation District.

There were questions on the Financial Report and Kenny Carabajal Sr. suggested that Salvador Nava reach out to Benjamin Arguello with Integrity Accounting to resolve questions.

### 5. Water Operator Report - Salvador Nava

A water report was not submitted by Lonnie Garcia with L&T Services.

### 6. Manager's Report

The acting Manager, Kenny Carabajal Sr., gave the manager's report. He reported that all is going well with the day to day operations including garbage pickup, lowering meter cans, work orders and the cleanup and renovations have been completed at the Gamerco office.

**7. New Business**

a. Grand Canyon Trailer Park - \$5,145.62

Shanna LaPorte would like to pay \$5,145.62 for the issues that have taken place at the trailer park, which is a portion of the actual bill.

Kenny Carabajal Sr. stated that it would be acceptable to accept the \$5,145.62 and put this long time issue behind us and move forward.

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

b. \$100.00 allowance for Kenny Carabajal Sr., to purchase gas, per month

This will allow Kenny Carabajal Sr. to purchase gas not to exceed \$100.00 every month. This is to handle the management of Gamerco Water and Sanitation operations, as the Manager position is still vacant. Should this position be filled, the \$100.00 allowance will stop.

Motion by Salvador Nava

All in Favor

c. Trash Truck Purchase

The application is complete and the board signed all the required documents at the last board meeting.

Motion by Kenny Carabajal Sr.

2<sup>nd</sup> by Salvador Nava

All in Favor

d. Office Furniture

The office furniture has arrived with the exception of the desk. It will arrive on December 6, 2021. The crew at GWSD will assemble the furniture.

e. Renovation at Gamerco Water and Sanitation Office

The renovation process have been completed.

- f. Resident Water Bills – Change due to the 8<sup>th</sup> of every month

The employees and board of directors would like to change the Gamerco resident's utility bills due dates to the 8<sup>th</sup> of every month, instead of the end of the month. Many of the residents receive monthly income and this would help them make payments before the due dates.

Motion by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

- g. Christmas Bonus

The board of directors would like to give the employees of Gamerco Water and Sanitation District a \$100.00 bonus.

Motion by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

- h. \$1 wage increase for Maudie Morgan, Office Manager and Emelio Francisco, Foreman. Increases will be effective on January 1, 2022.

Motion by Salvador Nava

2<sup>nd</sup> by Kenny Carabajal Sr.

All in Favor

- i. Belinda Rios – Account Balance: \$1,259.39 – How do we handle the balance? Services have been disconnected and the meter has been pulled.

There have been issues with this resident in the past. She has been throwing trash in the street. Should she continue with these actions, GWSD will take legal action and it was decided that the balance stands until the resident pays the bill.

**8. Old Business**

- a. Approve 2022 Gamerco Water and Sanitation District Proposed Budget

Complete

- b. Approve Resolution to Purchase Trash Truck

Complete

- c. Pedestrian Gate at Gamerco Office

Complete

- d. Purchase furniture at Gamerco Office  
Complete
- e. GWSD Resident Water Grievances  
Payment arrangements are available
- f. Thanksgiving Bonus  
Complete

**9. Adjourn**

Motion by Kenny Carabajal Sr. at 7:15 p.m.

2<sup>nd</sup> by Salvador Nava

All in Favor



**Water & Sanitation District**