

Minutes

Gamerco Water and Sanitation District

Thursday, August 26, 2021 at 6:00 p.m.

#3 Tom Komfala Rd., Gamerco, N.M.

1. Roll Call: 1800

Board President: Kenny Carbajal Sr. Present

Board Vice President: Salvador Nava Present

Board Treasury: Jason Sanchez Present

District Manager: Open

Board Member: Teri Frazier

2. Enter Into Executive Session:

Approval of Agenda

3. Approval of Minutes for the July 20, 2021 Meeting

4. Financial Report by Jason Sanchez from July 31, 2021

Jason reported the balance sheet, operating budget, maintenance budget, deposits and account balances. He also reported the revenues and expenses, including the net income.

5. Lonnie Garcia – Water Operator Report – Mr. Garcia is not present, Salvador Nava reported for the Water Operator.

The July 2021 BacT Samples were successful.

The billing department is having difficulty following directions or understanding the information that is provided. Some of the information is provided multiple times.

Installed 5 water meter sample reports.

We are awaiting approval of the Navajo Shopping Center proposal, it is completed and submitted.

Quarter 2 Disinfection Report was successful. 3 5/8" meters were installed and one 2" meter was installed and complete except for the Navajo Shopping Center meter.

Upcoming Projects:

August Water Samples

Collect annual EBP Samples.

Lock meters if any are needed in August

Attend Gamerco Board meeting requested by members

Complete installation of commercial meters

Work with Navajo Shopping Center and determine final fix for leaks and to be able to shut water off with the meter install.

There is an option for Gamerco Water and Sanitation District to work with L&T Services that could complete a contract to include a maintenance and repair budget. This would be to cover the costs of maintenance and repairs that are less than \$5,000.

Motion by Salvador Nava, 2nd by Jason Sanchez

All in favor.

6. Manager Report by Kenny Carbajal

Leak was resolved at the Navajo Shopping Center; the 3" line was actually a 6" line.

Trash service is operating well.

Jason Sanchez suggested that we need to have well documented files on any incidents that occur involving employees and detailed reasons for any dismissals.

When any hiring occurs, a resume must be on file and all qualified applicants must be properly interviewed.

Salvador Nava report that there is still a vacant position for a manager.

There will be a regionalization meeting on August 30, 2021 at the Court House on the 2nd Floor at 1:30.

There will be a Water Summit on August 31, 2021 and Kenny Carbajal will be attending.

Motion by Kenny Carbajal, 2nd by Salvador Nava

All in favor

7. New Business

ICIP for Gameraco Water and Sanitation District

Jason Sanchez reported that there is a carry over from last year

A resolution needs to be signed for the Infrastructure Improvement for projects and have Kenny Carbajal sign the resolution and submit to Angelina.

Priorities:

Trash Truck

Obtain a loan by October and resolution was sent off

Jason Sanchez recommended that the board needed to vote on it.

Kenny Carbajal in favor on the voting

Motion by Jason Sanchez, 2nd by Salvador Nava

All in favor

8. Water Shut off Protocol and Procedures

Employees need to take ownership of this task and perform all water shut off and on.

We need to make it a priority to provide better customer service for our customers.

Phone numbers will be provided on the website for customer call ins.

An alert will be posted.

Motion by Salvador Nava, 2nd by Jason Sanchez

All in favor

9. Motion to remove Magdalena Garcia. This is complete to remove as the Board Secretary.

Motion by Jason Sanchez, 2nd by Salvador Nava

All in favor

10. 6% Raise for Gamerco Water and Sanitation District Employees

The current pay rate is \$12/Hour

Kenny Carbajal recommended \$13/Hour

Jason Sanchez recommended training for the employees

Motion by Salvador Nava, 2nd by Jason Sanchez

All in favor

11. Review and adjust sewer rates

Jason Sanchez recommended that Kenny Carbajal reaches out to the City of Gallup for a meeting for a service agreement and finalizing an agreement.

It was also recommended that Kenny obtains legal representation.

Motion by Salvador Nava, 2nd by Jason Sanchez

All in favor

12. Trash Truck

Kenny Carbajal reported that he turned the bidding over to Hugo. When the trash truck is purchased, Kenny suggested that Gamerco Water and Sanitation District will keep the current trash truck and use it for backup.

Jason Sanchez will head the financing options and purchase order.

Kenny Carbajal will reach out to Angelina regarding grants.

13. Old Business: None

Meeting Adjourned at 1845

Motion by Kenny Carbajal, 2nd by Salvador Nava

All in favor