

Minutes
Gamerco Water and Sanitation District
Wednesday, February 24th 2021 at 6:05 p.m
#3 Tom Kamfala RD, Gamerco, N.M

1. Roll Call: 1800

Board President:	Kenny Carabajal Sr.	Not Present
Board Vice President:	Salvador Nava	Present
Board Treasury:	Jason Sanchez	Present
District Manager:	Open	

2. Approval of Agenda:

Motion of Approval by Jason Sanchez, 2nd by Salvador Nava

3. Approval of Minutes:

Unable to approve at this time due to unavailable documents.

4. Financial Reports: By Jason Sanchez

The balance sheet from January 2021 shows GWSD has \$23,787 in the infrastructure account after radio reader improvements have been made. GWSD will set up a plan in the next meeting for proper fund distribution. Maintenance reserve account is \$85,233. Operating account is \$52,347 from the end of January. GWSD equipment and improvements are now being added into the balance sheet.

Motion of Approval by Salvador Nava, 2nd by Jason Sanchez

5. Report by Water Operator: By Lonnie Garcia

January 2021 samples were successful, Weekly system checks as stated in contract have been performed. The GWSD meeting has been attended via Zoom. A proposal has been made for the installment of additional commercial meters that were not included in the original meter change out project. Three quotes have been provided to the office manager for cleaning and inspection of the water tanks.

Upcoming projects include February water samples, waiting approval for valid location project, attend board meeting as requested, L&T ready to assist as GWSD moves into full ownership. Install commercial meters with approval of proposal. Waiting approval of direction on repair of pump #3

Motion of Approval by Salvador Nava, 2nd by Jason Sanchez

6. Manager's Report: By Maggie Garcia

With the addition of new employees, trash has been getting picked up on the scheduled time with the exception of bad weather conditions.

Maggie is working to get the mailing addresses of Gamerco residents updated for individuals who have not received bills. Matching meters up with resident addresses to get a better idea of the billing system for customers to receive their bills on time.

Motion of Approval by Salvador Nava, 2nd by Jason Sanchez

7. New Business:

A. Resolution to remove current executive title of president from Kenny Carabajal Sr. and approve Salvador Nava as GWSD Board President leaving Vice president position open
Motion of Approval by Jason Sanchez, 2nd by Salvador Nava

B. Current operations:

1. How to proceed with.
 - a. Office decisions: Salvador Nava is making decisions based off of employee reports, direction is given by Jason Sanchez.
 - b. Work orders: Contract the work out to ensure accountability and incentive to get the work done.
 - c. Employee turn over: Lack of oversight seemed to result in the turnover.

Motion of Approval by Jason Sanchez, 2nd by Salvador Nava

8. Master meter reads and water report loss

Water loss analysis after billing has been taken over is at 2.18% for October-January. Contractors were found taking water but never paying for it. The water loss can be accounted for based on the water that was used by the contractors. Also, due to a recent fire down Draco, the Fire Department was able to utilize a fire hydrant and put out the fire. GWSD needs to have the money to afford what needs to be done. Once infrastructure, valves, etc. are put into place and roads can be built upon it.

9. Proposals:

1. Review and approve Proposal for Deep dive clean of community water tanks:
 - a. NVS from Colorado: Clean and inspect that 200 kilogram 33ft diameter by 33ft high steel welded on grade water tank. Sentiment removal of up to 3 inches. DVD video inspection and written report. A \$3,500 proposal is good for 90 days. This would be for one water tank.
 - b. Advanced Diving Services Incorporated: Clean and inspect 300,000 gallons, 33x33ft water tank. Sentiment cleaning up to 1 inch deep. Each extra cubic yard is \$35 dollars \$2,000 per tank. Additional charges for mobilization.
 - c. U.S Water Commercial Dive Team: Dive inspection, sentiment removal up to a half inch. \$9,900 for one tank.

Salvador Nava proposes that the board accept the Advanced Diving Services proposal in the amount of \$2,500 per tank equaling \$5,000 for both tanks. Total expense cap is at \$6,000, anything above this must be approved first.

Motion of Approval by Salvador Nava, 2nd by Jason Sanchez

2. Review and approve survey Proposal for from De Pauli engineering by Nunez park lot 6, block 8

- a. \$950 for the survey which is needed to move forward with plans for the park. This will then be able to be submitted to the company that will design the park.

Jason Sanchez proposes GWSD to approve of the proposal with a cap at \$1,200 plus tax.

Motion of Approval by Jason Sanchez, 2nd by Salvador Nava

3. Review available Proposal for Grants for Nunez Park

- a. Proposed park cost is \$26,000, this includes a simple styled layout with a playset. Park enhancements estimated will bring the total cost up to around \$50,000-\$80,000.

Apply to as many grants as possible once a design is made. GWSD will appropriate funds to this project.

10. Old Business:

- A. Meter upgrades for Navajo shopping center, Eagle Ready mix, and the Ramirez apartment complex. L&T Services has been approved for the project and will provide a date for it.

11. Closing of Meeting