

Gamerco Water & Sanitation District

Board Meeting

MINUTES

Friday July 14, 2023 at 6:23 p.m
#3 Tom Komfala RD, Gamerco, N.M

1. Roll Call at 6:00 p.m.

Board President

Board Vice President: Salvador Nava Present

Board Treasury: Open

Board Member: Cindy Lozano Present

District Manager: Angela Carpenter Present

2. Approval of Agenda:

Motion of Approval – S. Nava / Second – C. Lozano / Carry

3. Approval of Minutes:

Motion of Approval - S. Nava / Second - C. Lozano / Carry

4. Approval of Financials:

Motion of Approval - S. Nava / Second - C. Lozano / Carry

5. Report by Water Operator:

- Teresa Garcia presented the water operator monthly report.
- Water break on Crystal near the old elevator shaft – is from the Key. Is a minor issue and will be fixed at the next shut down. The plan is to cut out the old plastic key and replace with steel.
- Valve project: Currently the vendor has 2 – 6” and 2 – 8” valves in stock but have some on order, so when those are available the valve project will commence. A plan with a list of valves to be affected has been generated and sent to Raina and Jason – which is available to the Board. There will be water shut offs, but they will work to try to minimize the effect on customers.
- Samples were successfully taken. Samples were good.
- DDPs done for August

Motion of Approval - S. Nava / Second - C. Lozano / Carry

6. Manager's Report:

Angela gave report – indicating that Jordan is no longer working in the office. The office is back open from 9 am to 2 pm to assist customers with payments and issues. An outlook on what to expect in the next few months was given – looking for ways to increase revenue, evaluating the customer rates and the rates GWSD is being charged by the City.

Motion of Approval - S. Nava / Second - C. Lozano / Carry

7. New Business:

- a) Update name for “Other Charges” on bills: Angela suggested that the update show “Admin Fee” or something similar. However, we will be going to a new billing system soon and we should be able to change wording to what is more understanding.
- b) Letter to residents about price increase: Angela indicated that Jordan printed out the letters and posted them on the board in both English and Spanish, prior to her leaving on the 3rd of July.

- c) ICIP Resolution No. 2023-4 :

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- d) LGPF Resolution No. 2023-5:

Motion of Approval - S. Nava / Second - C. Lozano / Carry

- e) Funded Projects Listing:

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- f) Capital Outlay (\$50K, from 2022 & 2023)

Motion of Approval - S. Nava / Second - C. Lozano / Carry

- g) Review and Approve Lakshmi Enterprise LLC (June/July 2023) 60 Day Operations Contract.

Tabled – no information received on this item.

8. Old Business:

- a) Update on Gamerco Roads: Jason has been talking to McKinley County Manager Dimas and they are ready to begin hauling the millings to our area. We need to drive the roads and determine which will need to be completed first. We also need to be cognizant of the valve project, and only do the roads that the valves are completed on.
- b) Increase on sewer rate: We will be working on the rates in the next couple weeks. It appears that the City of Gallup may be charging us incorrectly on our sewer usage. We will need to reach out to the City to determine the reasoning and negotiate the billing. Once this is completed, we will have a better idea of how to move forward with the rates to our customers. We have some commercial customers who have impacted this, and will need to be addressed. On another note – Eagle Ready Mix’s billing has been corrected to now have them pay for sewer. We do not know why they were removed, but there is no written agreement on file.
- c) Community Clean Up: The By-Laws and Covenants are available for all residents of the area. We will be looking into how we can uphold them and how we can get cooperation in cleaning up the area. Angela will be checking into getting a couple roll-offs to put in the area for a community clean-up day soon.
- d) Procedure for customer’s additional trash cans: There is a procedure in place – Clint has taken inventory of the trash cans and those residents who have more than one are being charged the additional \$18.

9. Closing of meeting: 7:09 pm

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