

Minutes

Gamerco Water and Sanitation District
Wednesday, May 12th 2021 at 6:00 p.m
#3 Tom Komfala Rd, Gamerco, N.M

1. **Roll Call:** 1804

Board President:	Kenny Carabajal Sr.	Present
Board Vice President:	Salvador Nava	Present
Board Treasury:	Jason Sanchez	Present
District Manager:	Open	
Board Member:	Teri Frazier	Present

2. Approval of Agenda: Letter B on line item 7 will be remitted from the agenda.

Motion of Approval with the change by Jason Sanchez, 2nd by Salvador Nava

3. Approval of Minutes:

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal

4. Financial Reports: By Jason Sanchez

GWSD altogether has \$188,400 in reserves, in receivables we have about \$72,405, with everything totaling \$290,000. Gamerco Water and Sanitation District has been doing positive financial wise and will be doing better once water losses are repaired.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal

5. Report by Water Operator: By Salvador Nava

Normal system check and Bac-t water samples, sent GWSD proposal for Navajo Shopping Center leak.

Motion of Approval by Kenny Carabajal, 2nd by Salvador Nava

6. Managers Report

No report at this moment.

7. New Business:

A) Approve GWSD By-laws.

GWSD by-laws were not approved at the moment due to some board members having not reviewed the content.

B) Approve GWSD Covenants.

This item was remitted from the agenda due to the inability to act on it.

C) HR Update (Regarding status of investigation)

Investigation is still underway, and will have to be visited at a later time.

D) Navajo Shopping Center Proposals.

GWSD has proposals from L&T services and Dallago, in the meantime GWSD needs to locate isolation valves in order to move forward more efficiently while saving water, a valuable resource.

E) GWSD Hourly Employees and their expectations.

Board member Teri Frazier is taking lead on this line item, she has located valuable resources to assist with the direction in the matter. Hopefully by next meeting GWSD should have something to review.

F) GWSD Trash Truck Proposals.

GWSD has received no bids at the moment, GWSD needs to consider what type of trash truck to purchase, a front loader/side loader combo or a side pickup. A new truck is crucial to GWSD day to day operations.

G) What to do with accounts listed as final, terminated and/or collections (Past Due) from City of Gallup.

The list in question is totaling \$4,500 for accounts that are closed and have no way of acquiring any amount due from them. GWSD board of directors agrees that it is better to write off the amounts due in order to save time and money. Motion of approval to write off the debts owed made by Teri Frazier, 2nd by Salvador Nava

H) When will GWSD start to issue delinquent notices and apply late fees.

GWSD will start to issue delinquent notices starting June 28th, 2021, motion of approval made by Salvador Nava, 2nd by Teri Frazier.

I) What will be the late fees on GWSD water billing.

GWSD board of directors has decided that GWSD will not be charging late fees, a motion of approval made by Teri Frazier, 2nd by Salvador Nava.

J) Will GWSD accept installment payments from past due accounts.

GWSD will accept installment agreements to allow customers to be able to make arrangements to assist the community, an attempt should be made to notify the community of the upcoming changes made. Motion of approval made by Salvador Nava, 2nd by Teri Frazier.

K) Connection fees

Connection or reconnection fees will be in the amount of \$50, motion of approval by Kenny Carabajal, 2nd by Salvador Nava

L) Disconnection fees

GWSD will not be charging disconnection fees, motion of approval made by Salvador Nava, 2nd by Kenny Carabajal.

8. Old Business:

A) Review and approval of 2020 Audit

B) Billing: Clarification and Delinquent bills

C) Proposal: Purchase of Trash Bins, Otero's Alarm, DePauli survey for Rosita Park, Purchase of Tamper seals

D) Proposal: Meter change out for Grand Canyon Trailer Park, Portal Ave

9. Adjournment of Meeting