

Gamerco Water & Sanitation District

Board Meeting

MINUTES

Wednesday, May 10th 2023 at 6:00 p.m
#3 Tom Komfala RD, Gamerco, N.M

1. Roll Call at 6:00 p.m.

Board President:	Kenny Carabajal Sr.	Present
Board Vice President:	Salvador Nava	Present
Board Treasury:	Open	
District Manager:	Open	
Board Member:	Cindy Lozano	Not Present

2. Approval of Agenda:

Motion of Approval by Salvador Nava, 2nd Kenny Carabajal Sr.

3. Approval of Minutes:

Motion of Approval by Salvador Nava, 2nd Kenny Carabajal Sr.

4. Financial Reports: GWSD has switched over to a new accountant in the middle of April. GWSD is still in the transition of getting everything switched over. Due to this, a financial report is unavailable at this time.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr.

5. Report by Water Operator: Teresa Garcia presented the water operator monthly report. She reported that samples were successfully taken. Teresa mentioned there was a power outage last month that knocked the system out and resulted in the water tank getting low. After the system was reset, everything was running smoothly. Teresa submitted the Consumer Confidence Report (CCR) draft and edits to the state. We should be receiving the final CCR for this year soon. Once the final CCR is ready, GWSD will mail it out to all of the residents and post it on the website. Teresa reported total water usage for Gamerco has decreased since the major water leaks were fixed.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr.

6. Manager's Report: Kenny Carabajal Sr. presented the managers report for the month. Kenny stated GWSD has closely monitored their finances for the past month to prevent any unnecessary spending. The office is staying busy assisting customers. Finding employees to assist on trash pick up days has been difficult, but the new trash truck is nearing completion and it only requires one employee to perform the trash pick ups.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr.

7. New Business:

A. Update on Gamerco roads

GWSD has gotten confirmation from the county that they have agreed to provide a 4 inch overlay on only five Gamerco roads. Due to this, GWSD is choosing the five longest roads for the millings. GWSD will slowly work on the smaller roads over time.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabjal Sr.

B. Increase on sewer rate

GWSD will create a letter to inform customers of any more price increases going forward. With water and sewer prices going up, GWSD is preparing for an increase in water and sewer fees in the future.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr.

C. Community clean up

GWSD will reach out for assistance on getting a few dumpsters for residents to bring excess trash to. This will help Gamerco residents with their spring cleaning and will overall help clean up the community. When GWSD is able to get assistance on the dumpsters, they will send out a letter informing residents of where they can take their excess trash.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr.

D. Procedure for customer's additional trash cans

GWSD will not pick up trash cans that are not labeled with the GWSD logo on trash pick up days. If customers overfill their trash cans with more than it can hold, they may be subjected to an additional fee on their bill to dump the excess trash. Customers can purchase a second trash can if they have more trash than what will fit in their standard trash can each week.

Motion of Approval by Salvador Nava, 2nd by Kenny Carabajal Sr.

8. Old Business:

A. Update on Gamerco water leaks

No new water leaks have been reported in Gamerco.

B. Discuss \$8,500 increase for new trash truck

The new trash truck is closer to being finished. The most recent update from the manufacturer reflected the truck is in line for the bed to be added on to the chassis. GWSD is still waiting to hear back from the New Mexico Finance Authority to see if we will have to pay the \$8,500 increase out of pocket or if it could be added to the existing loan.

**C. Calendar 2022 Final Quarter Financial Report Year Ending December 31, 2022
Resolution No. 2023-0426-1**

The completed resolution was submitted to stay compliant.

D. Budget Adoption Resolution No. 2023-0426-2

The completed resolution was submitted to stay compliant.

E. Open Meetings Act Resolution 2023.12.04

Each year GWSD must pass an open meetings act resolution for compliance. This was passed and signed off on during the last board meeting.

F. Rent Manager billing software

GWSD will look into this software closer and compare to see if it's the right way to go or if they should stay with the existing software.

G. Trash can audit

GWSD has been recording all of the trash can serial numbers at each address. The audit will continue until it is completed.

H. Contacts for after hour calls

GWSD updated the after hour contact list. From now on, the first person to be contacted after hours will be the direct Gamerco employee with the ability to resolve the issue.

I. Tampering locks for all meters not in use

GWSD has started putting tampering locks on all meters not in use and will keep a record of all the meters with tampering locks.

9. Closing of Meeting at 6:45p.m.

Motioned by Kenny Carabajal Sr., 2nd by Salvador Nava